



September 16, 2020 Meeting Minutes

Board Members Present: Ben Stovall, Jack Estes, Lisa Joachim, Jon Lewis, Chris O'Neal, Joshua Wooley

Not Present: Ashley Miller, Charlie Turk

Sergeant at Arms: Bradford Moulton - Not Present

Guests Present: Matt Crouch, Chad Arnold, Mark Jones, Mike Schaefer

Names in parentheses indicate: (the person who made the original motion, the person who seconded)

Official meeting called to order

Secretary's Report – Approval of agenda and minutes (JLew, Josh)

Committees

Entertainment (JLew) - Approximately \$537 was raised during the auction. Praise was given to Jack for his help. It was learned that it is better to have an auction online or in person but not both. Items on auction should be kept together and locked up when not on display or pictures can be shown for certain items. There was no car show. Jack and JLew will talk at the next events committee meeting (tomorrow 9/18) about setting one up. Even though Race Day was planned last minute due to the changes in the attendance at the track it turned out to be a good event with 20 or 30 people showing up. The menu served the event well. The "Shitty Lemonade" drink that was offered did not fare as well. Person of the Year was very well attended with approximately 40 people coming to pay tribute. Turn out was much higher than expected. Jack helped by administering Eventbrite, Tony helped by his appeal and Sara helped by making the club look spectacular. Promotion of the event (email, Facebook) also contributed. Even though there were some initial complaints of the ticket price (\$50), all agreed the event went well. A precedent for a formal event has been successfully established. Derby Day had a smaller, but loyal crowd. The food served for the event was phenomenal and received praise, especially the burgoo. The President's Ball was moved to October 3rd. A special meal for \$30 will be offered. Josh gave the details of the menu including costs. How the club would be set up for the event was described also the theme for the night (80s) and the movies that would be shown. Upcoming events - Halloween, Election Day, St Andrew's Day - were mentioned.

Capital Improvement - (Ben) Charlie was not present to present. Josh suggested since we did not receive the loan that we could sell the parking lot across the street then use the percentage of investment which would exceed the current income from it to help establish one.

Bylaws and Election Rules (Ben) - No updates. Chad stepped down from the election committee and was replaced with Jeff Lilly. Mike Schaefer pointed out that the appointment must be approved by the board and Ben said it was done via Slack. Mark Jones said that the election committee had two tasks: create a poll book of eligible voters and come up with a control system which included writing

instructions on how to handle absentee ballots. It doesn't start until the 17th of October. Only one candidate has filed so far. Ben reiterated that the primary overseer of the election is the committee and they have the support of the board, but the role of the board is to be as "hands off" as possible. Mark suggested that since it did not look like we would receive enough candidates that we might want to cut the number down to five. Ben pointed out that per the bylaws if we have less than seven elected then the board would have to appoint people to fill the vacancies to get up to the minimum number. Mike Schaefer pointed out that the packets for the candidates were behind the bar and they will strive to provide enough copies. They will also ensure that all the nominators are voting members of the club and get the ballot printed up the first week of October.

Tech Work Group (Jack) - Nothing to report.

Membership (Lisa, Chris) - There was a membership meeting last week. All of the information pertaining to establishing a bike rack with Bike Indianapolis has been turned in and they in turn are in the process of turning it over to Indy Parks and Recreation for approval to use their parking meters. We're acquiring two of them. Jack suggested that we ask Blue Indy for some of their chargers. Jack said he knew someone to contact and Chris said he would paint it. Wednesday October the 7th is the New Loper Forum or event to welcome new members. This will be presented in conjunction with the entertainment committee. This event will allow new members to ask questions and tour the club. These will be done quarterly. Old and new members can mingle. A flyer will be drawn up with club info about such things as events and our club election. The Grand Antler will be there. JLew inquired about hors d'oeuvres. Lisa asked if they were possible. JLew explained that in years past St Adrian's Meats would supply them. Ben pointed out that St Adrian's brought their wares out as a promotional tool and the club would build the event around it. Lisa wondered if we could offer something simple and Ben suggested that we could reach out to our local vendors. Board members are encouraged to attend the event. JLew asked if we could provide a free beer to new members. Ben said that we used to offer a free beer from one of the taps once a month to new members. Chris said we would need a list of new members. Once finalized it would be announced through Facebook and email.

Motion: Those who pay to park would become designated as business members. They would have no voting rights and have access to the club and rooms from 10AM - 2PM during lunch. They may bring and will be responsible for their guests. They would also have to abide by our code of conduct and be subject to grievances. (Lisa, JLew)

Other levels of membership will be explored later.

Restaurant Operations (Bar and Food) (Josh) - Josh requested a copy of the Piazza Produce contract because he had not received it. We did well in August despite complaints over costs. Some of the costs were due to pans, cleaning supplies, soda and other non-alcoholic drinks. When those were deducted the amount was about \$5500 which was in line with what we spent last August. Total food sales was \$7186 which was slightly below last year. The profit from POY was not included. With that added in food sales handily surpassed 2019. A new menu has been established which will add and remove some items. Rick obtained a cost analysis program from one of his peers that he will use to price out the menu items. Two items he wanted to add were pretzel breadsticks and wonton tacos as appetizers. Chicken tenders will become an entree and will be hand breaded. There will be a Wednesday, Thursday and Friday special i.e. Italian Night. A wrap will be offered for every day that we're open which will be a lunch special that will carry over into the evening. It will take some time before the new menu is fully realized. One of the items Chef Rick is requesting is a steamer table. There was one offered on Facebook for \$600.

The amount is over the approved budget. Ben pointed out that the former GM had a \$1500 monthly expense allowance that Brad could use without board approval. An expense amount for the kitchen manager has not been agreed upon as of yet. Ben said that any items he would like to purchase before that is established may be considered by approaching the board. Josh suggested that if he would give us a list of items he is requesting we can give him a price range for them. The new menu should be available soon. Chris discussed the antique cooler that he was tasked with finding its worth that was down in the basement. He mentioned that it would be impossible to get it out of the basement even if it is sold. Lisa inquired if some items on the menu will be utilized differently and Josh agreed. Chad Arnold asked for clarification on the food cost amounts. Mike Schaefer said that the serving portions were too large. He mentioned the 8oz filet that was offered and the expense for it. Ben said that would be covered in the cost analysis which will be initiated.

Hiring: (Ben) - There are no current positions that are being searched. The office manager position is currently on hold. There has been some staff churn which has fallen under bar management. Jlew asked for clarification on the office manager role if Sara was absorbing it. It was pointed out that it was a two week grace period that was extended and she is currently filling that role. Chris asked if there was a listing of Evan's duties and what of those duties can Sara absorb as far as her skill set and time permits. Ben said it had not been completed and Chris asked for a timeline for completion which will help us help her. Ben said he would need to talk to Ashley about it. Jlew asked if a server could fill that role and Ben said that in the past the task would be done until the server quit and that the position has greatly expanded to encompass more duties which includes access to money. This would make it difficult to perform long term. Chris pointed out that you would have to identify the position as separate. Josh pointed out that our gaming license will expire at the end of the month. Our tobacco license expires at the start of next month. Sara acknowledged it. Lisa said that if anyone has friends that are bartenders they should be encouraged to apply.

Treasurer's Report: (Ben) – Charlie was not present and Ben did not have notes from him. Ben pointed out at the end of the financials profit and loss was listed as it relates to the kitchen and bar. Ben mentioned that if you account for the numbers that Josh pointed out then we roughly broke even. There is clean up that needs to be done to make the information more accurate. Our bar sales have done quite well. Our kitchen profits almost doubled over the course of a month. Bar sales are up \$2000 month to month. Jlew asked how we did for the POY Dinner and Ben was unable to give the information, but was sure it was in the report. Josh pointed out that the ticket sales were not reflected in the kitchen profits.

Under Old Business Ben added cheap beer on tap. Russ disagreed with some of the information that was presented during the last presentation by Ashley and Charlie. Since neither Ashley or Charlie were present Russ would be given the chance to present next month. Ben asked if there was any new business and Jack mentioned that our subscription to Wild Apricot will expire in November. Jack mentioned that there were far better economical solutions. Chris said that members should have access to see the conversations that were occurring on Slack with the exception of the executive committee discussions. If there is a way for members to see what is being discussed this would allow for greater transparency. Josh said he has never been part of a board where that has ever happened because before Slack you used the telephone or had in person conversations and he saw no difference. Everything that's discussed eventually comes out in the board meetings. It made zero sense to him. We cannot have 480 people plugging in their thoughts into what we do. It's going to stymie the process and delay every single thing we do. Jlew mentioned that even though no major motions are passed on Slack

he felt uneasy about the fact that motions get passed without the public initially knowing about it. Josh and Lisa pointed out the members will know about it in the minutes. Chris was for it because of transparency and we could have the information available to non board members as “read only” if it’s possible. This is so they can understand the mindset of our discussion. Lisa pointed out that not everything on Slack should be available for the members to see. Some of the things discussed are not board business. Ben recommended the tech committee explore tech and security possibilities to having an additional Slack or having an a separate channel dedicated to motions that had already been passed. Josh said that maybe that is the answer. Jack said the voting channel already exists and we could make that available to anybody to which we give the url. The problem is that this information could be passed on to outside sources. We would need to utilize a database of members and better safeguards. Jack said the tech committee would look into it. Lisa pointed out that Slack has helped during COVID because it has allowed us to work virtually.

President’s Remarks - (Ben) Over the last few months as horrible as COVID has been universally and before that the tax situation the club has ultimately come together. Before there was a lot of in-fighting and trouble because we weren't seeing eye to eye. Over the past few months we’ve done a better job of accepting each other and our differences. He would challenge us as club members, as board members and as committee members that we continue that atmosphere of courtesy and discourse as these restrictions are lifted on us. We should not fall into our old habits of cliques and some of the other issues we have had.

Club Operations Report - (Ben) No report. Considering COVID, we are doing well.

Vice President’s Report (Ben) - No member’s comments appeared in the Comment Box. There were three new applications for membership. All were validated. They were: Jacob Daniel McKenzie, Joe Brunson, Matthew Gootee.

Motion to approve: (Ben, Lisa)

Guest Comments: Mike Schaefer asked why we don’t have a members only portal to the website. Jack agreed and said the reason is because we haven’t had the money to fix it. It was at the top of the tech committee’s priorities. When COVID hit we had to budget to keep the club open. We were close to selecting a piece of software that would have accomplished this as well as other tasks. It will be a priority for the next tech committee chair or Jack. Ben said it was important to remind us of this priority. Chad Arnold asked about the \$9200 in food sales mentioned in the treasurer’s report when Josh said it was \$7186. Ben said it was because of how they were classifying different line items. Josh is working with Charlie to clear it up. He also asked for clarification - if a person has to be eligible to vote to sign a nomination. Ben said they just have to be a member in good standing. Matt Crouch said he thought it was him that mentioned that a member had to be eligible to vote to nominate a candidate. He had a signature on his nominating form from a new member. Mike Schaefer stated that it was at the pleasure of the board that it can be any valid member. Ben said he would check the bylaws just to make sure. Chad suggested that if you're not willing to put your transcription of what happened on Slack into your minutes then it should be limited to the executive committee. Ben reiterated what he had said earlier about fixing Slack. Chad still believed that it should be limited until it is fixed. Matt said you need to secure the cash behind the bar particularly game winnings. Both staff and members could easily get to it. Matt suggested a safe that only a manager can access. How do you make the funds readily available

for the winners and also maintain safety other than using just a cigar box? Ben pointed out that is also a priority for the tech committee. We have a second cash drawer, but the POS will not accommodate it. Josh pointed out the security cameras that are currently in place. Lisa encouraged board members to get a liquor license. She also mentioned she wanted to order some fall club swag.

Motion to adjourn: (Ben,Josh)